

| | | | | | | |
|------------------------------------|-------------|--------------|-------------|---------------|-------------|-------------------------|
| PCT COPYING | | | | | | |
| WEEKLY COUNT SHEET | | | | | | |
| WEEK OF: | | | | | | |
| MACHINE #1 | | | | | | |
| | Mon. | Tues. | Wed. | Thurs. | Fri. | WEEKLY TOTAL |
| Beg Rdg | | | | | | |
| End Rdg | | | | | | |
| Image Count | | | | | | |
| PCT @ Ref Copy (Images) | | | | | | |
| TOTAL IMAGES | | | | | | |
| DOC COUNT | | | | | | |
| Rework Images | | | | | | |
| MACHINE #2 | | | | | | |
| | Mon. | Tues. | Wed. | Thurs. | Fri. | WEEKLY TOTAL |
| Beg Rdg | | | | | | |
| End Rdg | | | | | | |
| Image Count | | | | | | |
| PCT @ Ref Copy (Images) | | | | | | |
| TOTAL IMAGES | | | | | | |
| DOC COUNT | | | | | | |
| Rework Images | | | | | | |
| GRAND TOTALS FOR WEEK | | | | | | |
| IMAGES | | | | | | |
| DOCS | | | | | | |
| COPY ASSEMBLY AND MAIL WORK | | | | | | |
| Documents | | | | | | |
| Labor Hours | | | | | | |

| | | | | | | |
|------------------------------------|--|--|--|--|--|----------------------|
| | | | | | | |
| PCT COPYING | | | | | | |
| MONTHLY COUNT SHEET | | | | | | |
| MONTH OF: | | | | | | |
| | | | | | | |
| MACHINE #1 | | | | | | |
| Date | | | | | | MONTHLY TOTAL |
| Beg Rdg | | | | | | |
| End Rdg | | | | | | |
| Image Count | | | | | | |
| PCT @ Ref Copy (Images) | | | | | | |
| TOTAL IMAGES | | | | | | |
| DOC COUNT | | | | | | |
| Rework Images | | | | | | |
| MACHINE #2 | | | | | | |
| Date | | | | | | MONTHLY TOTAL |
| Beg Rdg | | | | | | |
| End Rdg | | | | | | |
| Image Count | | | | | | |
| PCT @ Ref Copy (Images) | | | | | | |
| TOTAL IMAGES | | | | | | |
| DOC COUNT | | | | | | |
| Rework Images | | | | | | |
| GRAND TOTALS FOR MONTH | | | | | | |
| IMAGES | | | | | | |
| DOCS | | | | | | |
| | | | | | | |
| COPY ASSEMBLY AND MAIL WORK | | | | | | |
| Documents | | | | | | |
| Labor Hours | | | | | | |

DAILY/WEEKLY COUNT SHEET **PCT FILE ROOM MAINTENANCE**

WEEK OF _____

| | MON | TUES | WED | THURS | FRI | TOTAL FOR WEEK |
|--|-----|------|-----|-------|-----|----------------|
| ART. 20 FOLDERS ESTABLISHED | | | | | | |
| ART. 20 FOLDERS MATCHED WITH APPLICATION FILES | | | | | | |
| ART. 20 PAPERS FILED | | | | | | |
| FILES RETRIEVED | | | | | | |
| DOCUMENTS FILED IN APPLICATIONS | | | | | | |
| APPLICATIONS REFILED | | | | | | |
| ART. 20 PAPERS FORWARDED | | | | | | |
| APPLICATIONS WHERE ART. 20 PAPERS UN-AVAILABLE | | | | | | |

**MONTHLY COUNT SHEET
PCT FILE ROOM MAINTENANCE**

| | WEEK 1 | WEEK 2 | WEEK 3 | WEEK 4 | WEEK 5 | TOTAL FOR MONTH |
|---|--------|--------|--------|--------|--------|-----------------|
| ART. 20 FOLDERS ESTABLISHED | | | | | | |
| ART. 20 FOLDERS MATCHED WITH APPLICATION FILES | | | | | | |
| ART. 20 PAPERS FILED | | | | | | |
| FILES RETRIEVED | | | | | | |
| DOCUMENTS FILED IN APPLICATIONS | | | | | | |
| APPLICATIONS REFILED | | | | | | |
| ART. 20 PAPERS FORWARDED | | | | | | |
| APPLICATIONS WHERE ART. 20 PAPERS UN-AVAILABLE | | | | | | |



Exhibit 58
UNITED STATES DEPARTMENT OF COMMERCE
Patent and Trademark Office
ASSISTANT SECRETARY AND COMMISSIONER
OF PATENTS AND TRADEMARKS
Washington, D.C. 20231

STATEMENT OF CONTRACT EMPLOYEE RELATIVE TO
NONDISCLOSURE OF PATENT INFORMATION

Title 35, U.S.C., Section 122, provides that applications for patents shall be kept in confidence by the Patent and Trademark Office and no information concerning the same given without authority of the applicant or owner unless necessary to carry out the provisions of any Act of Congress or in such special circumstances as may be determined by the Commissioner of Patents and Trademarks.

I have read and understand the above information. In addition, I do swear or affirm that I will preserve applications for patents in secrecy and that I will not divulge or disclose to unauthorized persons any information learned or otherwise obtained as a result of my work under contract with the PTO. I take this obligation freely and without any mental reservation or purpose of evasion.

Employee Signature

Date

Witness

Date

ESTIMATES OF VARIOUS CATEGORIES OF DOCUMENTS
 PROCESSED DURING RECLASSIFICATION PREPROCESSING

| | BASE (YEAR 1) | OPTION I (YEAR 2) | OPTION II (YEAR 3) | OPTION III (YEAR 4) | OPTION IV (YEAR 5) |
|--|------------------|----------------------|-----------------------|------------------------|-----------------------|
| Total Documents to be handled | 510,000 | 520,000 | 360,000 | 180,000 | 55,000 |
| Docs scheduled for removal from Public Search File | 497,000 | 507,000 | 347,000 | 174,000 | 53,200 |
| Misfiled and found documents processed as part of Public Search File | 10,000 | 10,100 | 6,900 | 3,400 | 1,064 |
| Documents currently unavailable in Public Search File | 14,900 | 15,000 | 10,400 | 5,200 | 1,500 |
| Surplus documents to be added to storage ** | 180,000 | 184,000 | 126,200 | 63,300 | 19,300 |
| Patent Copies to be Delivered to Classifiers | 316,000 | 323,000 | 220,800 | 110,886 | 33,856 |

**Added to previous years' surplus already in storage; total
 stored at any one time may range from 350,000 - 500,000+ documents.

ESTIMATES OF VARIOUS CATEGORIES OF DOCUMENTS
PROCESSED DURING RECLASSIFICATION FINAL PROCESSING

| | BASE (YEAR 1) | OPTION I (YEAR 2) | OPTION II (YEAR 3) | OPTION III (YEAR 4) | OPTION IV (YEAR 5) |
|---|------------------|----------------------|-----------------------|------------------------|-----------------------|
| Total Documents to be handled | 835,000 | 845,000 | 855,000 | 700,000 | 625,000 |
| Total Copies to be labeled (both sets) | 782,000 | 790,000 | 800,000 | 652,000 | 585,000 |
| Excess (Unused ESR copies) | 39,000 | 39,500 | 40,000 | 32,500 | 29,000 |
| Founds (ESR set only) | 3,800 | 3,900 | 4,000 | 3,300 | 2,800 |
| Misfiles (ESR set only) | 3,800 | 3,900 | 4,000 | 3,300 | 2,800 |
| Cancels (both sets) | 7,500 | 7,500 | 8,000 | 6,500 | 5,600 |

NAME _____

DATE _____

IPEA SEARCH COPIES TO BE PHOTOCOPIED

**HOW MANY
COPIES** _____

**HOW MANY
CASES** _____

RETURN COMPLETED WORK TO: _____

NAME _____

DATE _____

RECORD COPIES TO BE PHOTOCOPIED

**HOW MANY
COPIES** _____

**HOW MANY
CASES** _____

RETURN COMPLETED WORK TO: _____

NAME _____

DATE _____

SUBSTITUTE SHEETS TO BE PHOTOCOPIED

**HOW MANY
COPIES** _____

**HOW MANY
CASES** _____

RETURN COMPLETED WORK TO: _____

CONTRACTOR'S DAILY LOG SHEET

PCT

WEEK OF _____

LOCATION _____

| DAY | PICKUP | | DELIVERY | | DATE | TIME |
|-----------|---------|-----------|----------|-----------|------|------|
| | COPYING | FILE ROOM | COPYING | FILE ROOM | | |
| MONDAY | | | | | | |
| MONDAY | | | | | | |
| TUESDAY | | | | | | |
| TUESDAY | | | | | | |
| WEDNESDAY | | | | | | |
| WEDNESDAY | | | | | | |
| THURSDAY | | | | | | |
| THURSDAY | | | | | | |
| FRIDAY | | | | | | |
| FRIDAY | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

GOVERNMENT REPRESENTATIVE _____

PCT COPYING INSPECTION

DATE _____

INSPECTOR _____

NO. COPIES REVIEWED _____

NO. COPIES TO BE REDONE _____

- _____ CORRECT NUMBER OF COPIES
- _____ COPIES MADE FOR EACH DOCUMENT
- _____ COPIES COMPLETE
- _____ COPIES LEGIBLE
- _____ ORIGINALS CORRECTLY REASSEMBLED
- _____ ALL STANDARDS MET
- _____ CORRECT PAPER USED
- _____ TURNAROUND TIME MET
- _____ APPLICATION PAPERS CORRECTLY STAMPED
- _____ APPLICATIONS ASSEMBLED CORRECTLY
- _____ PALM UPDATED
- _____ APPLICATION PAGES INSERTED INTO FEDERAL EXPRESS BOX

COMMENTS:

WORK IS _____ ACCEPTED _____ REJECTED

METER READINGS:

COPIER 1 _____ COPIER 2 _____

PCT FILE ROOM INSPECTION FORM

DATE _____

INSPECTOR _____

ACTIVITY _____

- _____ **ARTICLE 20 PAPERS INCORRECTLY MATCHED WITH APPLICATION**
- _____ **ARTICLE 20 PAPERS INCORRECTLY FILED**
- _____ **ARTICLE 20 FOLDERS INCORRECTLY LABELED**
- _____ **ARTICLE 20 FOLDERS INCORRECTLY FILED**
- _____ **INCORRECT APPLICATION FILES RETRIEVED**
- _____ **DOCUMENTS INCORRECTLY FILED IN APPLICATION**
- _____ **GENERAL FILE ROOM CONDITIONS UNSATISFACTORY**
- _____ **SHIFTING REQUIRED**
- _____ **PALM INFORMATION INCORRECT**
- _____ **ARTICLE 20 PAPERS NOT FORWARDED TO APPLICATION FILE LOCATION**
- _____ **TIMELINESS REQUIREMENTS NOT MET**
- _____ **ARTICLE 20 DATA BASE NOT UPDATED**
- _____ **OTHER**

COMMENTS: _____

| |
|--|
| |
| |
| |
| |

OIPE FILING BATCH SHEET

DATE: _____
BATCH NO: _____
REQUESTER: _____
REQUESTER'S LOCATION: _____

TO BE COMPLETED BY TEAMS:

NUMBER OF APPLICATIONS TO BE PULLED: _____

NUMBER OF PAPERS TO BE FILED: _____

NUMBER OF APPLICATIONS TO BE FILED:

MISSING PARTS _____

INCOMPLETE _____

SEQUENCE/DNA _____

TO BE COMPLETED BY CONTRACTOR:

NUMBER OF DOCUMENTS FILED: . _____

NUMBER OF DOCUMENTS RETURNED TO GOVT. REP. _____

TOTAL NUMBER OF FILES DELIVERED TO REQUESTER _____

MISSING PARTS _____

INCOMPLETE _____

SEQUENCE/DNA _____

NUMBER OF APPLICATION RECEIVED FOR FILING. _____

OIPE INSPECTION FORM

DATE _____

INSPECTOR _____

ACTIVITY _____

- _____ **INCORRECT APPLICATION FILES RETRIEVED**
- _____ **DOCUMENTS INCORRECTLY FILED IN APPLICATION**
- _____ **GENERAL FILE ROOM CONDITIONS UNSATISFACTORY**
- _____ **SHIFTING REQUIRED**
- _____ **PALM INFORMATION INCORRECT**
- _____ **TIMELINESS REQUIREMENTS NOT MET**
- _____ **OTHER**

COMMENTS: _____

GOVERNMENT REP

DATE

Attachment 81

**DAILY/WEEKLY COUNT SHEET
OIPE FILE ROOM MAINTENANCE**

WEEK OF _____

| | MON | TUES | WED | THURS | FRI | TOTAL FOR WEEK |
|--|-----|------|-----|-------|-----|----------------|
| APPLICATIONS FILED | | | | | | |
| DOCUMENTS FILED | | | | | | |
| DOCUMENTS RETURNED TO GOV – UNFILED | | | | | | |
| APPLICATIONS RETRIEVED 1 HR TURN-AROUND | | | | | | |
| APPLICATIONS DELIVERED CUSTOMER SERVICES | | | | | | |
| APPLICATIONS DELIVERED – FILING BATCH SHEET | | | | | | |
| APPLICATIONS DELIVERED – FILING RE-REQUEST FORM | | | | | | |
| | | | | | | |

| OIPE FILE ROOM MAINTENANCE | | | | | | |
|---|-------------|--|--|--|--|------------------|
| MONTHLY COUNT SHEET | | | | | | |
| MONTH OF: | | | | | | |
| | | | | | | |
| | WEEK ENDING | | | | | |
| | | | | | | MONTHLY TOTAL |
| Applications Filed | | | | | | |
| Documents Filed | | | | | | |
| Documents Returned to Govt Unfiled | | | | | | |
| Applications Retrieved 1 hr Turnaround | | | | | | |
| Applications Delivered Customer Services | | | | | | |
| Applications Delivered Filing Batch Sheet | | | | | | |
| Applications Delivered Filing Request Form | | | | | | |
| TOTAL DOCS, REGULAR TIME | | | | | | |
| TOTAL LABOR HOURS, REGULAR TIME | | | | | | |
| TOTAL DOCS, NON- REGULAR TIME | | | | | | |
| TOTAL LABOR HOURS, NON-REGULAR TIME | | | | | | |
| MONTHLY TOTAL DOCS | | | | | | |